



## Regular Board Meeting Minutes December 17, 2024 7:00pm

Chair	Jim Sipe
Supervisor	Ryan Sunquist
Supervisor	Dan Peine
Treasurer	Angela Niebur
Clerk	Molly Weber

Others in attendance were: Harold Kimmes, Doug Wille, Eric Porten & Katie Donovan

This meeting was called to order by Jim Sipe, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Ryan Sunquist made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.**

### PUBLIC COMMENT

- Sargent Bobby--scams are still happening. If you see any suspicious vehicles call the sheriff office.

### ROAD REPORT- Otte Excavating

- Paying 3 bills for culverts – County 50 & Darkhorse Lane, 260<sup>th</sup> & Hogan and Lewiston Blvd and Donnelly Avenue – FYI. Darkhorse Lane culvert will be completed in Spring. Will need to close the road for half day so Dan Peine and Jason Otte will coordinate this with the neighbors. Molly Weber and Angie Niebur will check into the County reimbursement of a portion of the culverts. Bill for install of culvert o 260<sup>th</sup> will be in January.

### PLANNING COMMISSION SYNOPSIS

- N/A – since meeting cancelled due to no business to discuss

### UNFINISHED PLANNING COMMISSION

- N/A

### OLD BUSINESS

- **Len Schrader** – Minnesota Fire Engine Club – Clerk to invite Minnesota Fire Engine Club to a future meeting to further discuss options.
- **Saeed Kanwar (Project Manager)** - replacement of Bridge L3285 on Inga Avenue – **Jim Sipe made a motion to sign the JPA for Dakota County Project No. CP 97-144, between Hampton Township-contract DCA22301, Douglas Township-contract DCA22302 and Dakota County since our Township Attorney signed off on it. Dan Peine seconded. Motion carried.**
- **VRWJO email about Model Ordinance and Local Updates** – anything to report-permitting now just for one acre or more – they are working on 2025 revised ordinance and sounds like there are huge changes except the land disturbance is back up to one acre
- **JPA with Dakota County Sheriff Office** to Enforce Township Ordinances – Dog Issues – there is a problem with this since the Township Attorney advises to have indemnification language but Dakota County does not want to agree to that so this is on hold right now. The County does not want to be responsible if something happens and someone sues.
- **Dakota County - Notice of Tax Forfeiture Auction** – Ryan Sunquist will research this more.

### NEW BUSINESS

- **DRAFT AUAR** – comment period 12.24.24 to 01.23.25 - FYI
- **Use of Town Hall** – Eric Porten and Katie Donovan would like to use the town hall for a meeting on Wednesday February 12, 2025 from 6-8pm – Angie Niebur will open and close hall for them
- Notice for **filing for March 2025 Election** has been posted & published – Dan Peine term ends – filing period is December 31, 2024 to January 14, 2025 - FYI
- **Set date for Budget and Audit Meeting** - 02/18/25 at 6:30pm followed by the Town Board Meeting @ 7pm – **Jim Sipe made a motion to approve the Budget and Audit meeting on February 18, 2025 at 6:30pm. Ryan Sunquist seconded. Motion carried.**
- **Permits** – 2 permits – 2 mechanical - FYI

**REMINDER/FYI**

- MATIT WC Policy – term 01/01/25 to 12/31/25 – paying bill this month - FYI
- Vermillion River Watershed Management Organization Member Dues – paying 1<sup>st</sup> half of 2025 dues this month - FYI
- Miesville Ravine Park Reserve Site Improvement Open House – February 6, 2025 from 4:30-6:30pm – clerk has info - FYI

**OTHER BUSINESS-Board Members Only**

Dan Peine has easement for William Callister. Jim Sipe is still working on the signed easement with Christina Gustufson who is in Florida and will need to get it notarized and sent back to us.

**Dan Peine made a motion to approve signing of checks 6918 to 6940 motion to approve the claims list and to approve the November 19, 2024 Board minutes. Ryan Sunquist seconded. Motion carried.**

Jim Sipe, Angie Niebur and Molly Weber signed the checks.

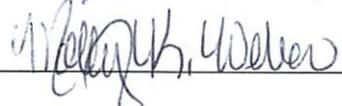
*Township Letters of Information:* The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

**ADJOURNING OF MEETING**

**Ryan Sunquist made a motion to adjourn the meeting at 8:00pm. Dan Peine seconded. Motion carried.**

Date Signed: 1/21/2025

Supervisor: 

Clerk: 

## Hampton Township Treasurer's Report

**December 2024 (January 21, 2025 Meeting)**

12/1/24	<b>Beginning Checkbook Balance:</b>		<b>\$165,631.34</b>
	<b>Income</b>		
12/18/24	Total Home Solutions	Permit for Troy Rasmussen	\$86.00
12/18/24	Northern Pines Lawn Care	Address Marker for Eric Porten	\$35.00
12/18/24	Rahn Home Services	Permit for Justin Schlomka	\$86.00
12/26/24	MN State- MMB		\$7,971.33
12/31/24	ICS Interest		\$189.75
	<b>Total Income</b>		<b>\$8,368.08</b>

Check #	<b>DISBURSEMENTS:</b>		
6918	Matthew Bester	Planning Commission	\$115.44
6919	Jeremy Irrthum	Planning Commission	\$230.87
6920	Angela Niebur	Salary	\$516.81
6921	Mary Niebur	Asst Treasurer	\$193.93
6922	Dan Peine	Supervisor	\$577.19
6923	David Peine	Planning Commission	\$230.87
6924	Casondra Schaffer	Planning Commission	\$230.87
6925	James Sipe	Supervisor	\$436.75
6926	Ryan Sunquist	Supervisor	\$327.56
6927	Cody Tix	Planning Commission	\$115.44
6928	Heidi VanDeSteeg	Deputy Clerk/Treasurer	\$221.64
6929	Molly Weber	Salary	\$1,717.58
6930	Dakota Electric	November Statement	\$34.05
6931	Greater MN Gas	Natural Gas	\$55.12
6932	Otte Excavating INC	Road Maintenance	\$9,580.00
6933	Core and Main	Culverts	\$29,823.51
6934	Mark Rauchwarter	Website charges	\$15.00
6935	Northfield Wifi	Internet and Phone	\$34.99
6936	Beaver Creek Companies	Permits	\$230.00
6937	Town Law Center	December Bill	\$138.00
6938	North Cannon River WMO	2025- 1st Half Member Dues	\$3,324.62
6939	MATIT	Work Comp Coverage Premium	\$484.00
		Reimbursement- 2 hrs maint, batteries, yard	
6940	Ryan Sunquist	stakes	\$82.21
EFT	MN Revenue	4th Quarter	\$188.09
EFT	IRS	4th Quarter	\$2,424.15
EFT	MN PERA	4th Quarter	\$1,305.54
12/31/24	<b>TOTAL DISBURSEMENTS:</b>		<b>\$52,634.23</b>


<b>12/31/24 Ending Checkbook Balance</b>	<b>\$121,365.19</b>
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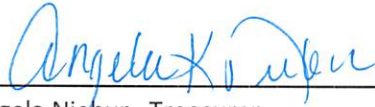
Ending checkbook balance	<b>\$121,365.19</b>
plus checks not in (10) and an EFT	<b>\$5,658.52</b>
equal ICS Statement Balance 12/31/24	<b>\$127,023.71</b>

**ICS Shadow Money Market Account (980085755)**

<b>12/1/24 Beginning Savings Balance</b>	<b>\$195,475.50</b>
<b>12/31/24 Interest Earned</b>	<b>\$423.79</b>
<b>12/31/24 Ending Savings Balance</b>	<b>\$195,899.29</b>

<b>Escrow Account (000080034306)</b>			<b>\$39,250.00</b>
1/1/22	Dakota Electric		\$1,500.00
4/28/22	Garrison Endress		\$2,000.00
5/27/22	Dakota Electric for Julia Filoteo		\$2,820.00
8/30/22	Lorenzen/Lippert		\$2,000.00
9/29/22	Dakota Electric		\$1,680.00
9/29/22	Angela Niebur		\$2,000.00
12/29/22	Angela Niebur	2,000	
2/27/23	PCI Roads LLC		\$2,000.00
3/30/23	CAN, LLC		\$1,000.00
4/27/23	En Engineering LLC		\$1,000.00
9/27/23	Dakota Electric		\$1,000.00
10/30/23	Dakota Electric		\$1,000.00
11/30/23	Dakota Electric		\$1,000.00
11/30/23	JSI Engineering		\$1,000.00
2/27/24	Paul/Lorri Gergen		\$2,000.00
4/23/24	Paul/Lorri Gergen	2,000	
5/30/24	Dakota Electric		\$1,000.00
6/28/24			\$1,000.00
<b>12/31/24 Agree w/statemeent</b>		<b>Total</b>	<b>\$59,250.00</b>

  
 James Sipe, Supervisor *Ryan Sungust* 1/21/2025

  
 Angela Niebur, Treasurer 1/21/2025